

**Report of the Head of Licensing and Registration**

**Report to the Licensing Committee**

**Date: 12 March 2013**

**Subject: Notification of First Draft Event Management Plan for Leeds Festival 2013**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Wetherby and Harewood		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

- 1.0 The Leeds Festival is an annual event held within the grounds of Bramham Park on August Bank Holiday Weekend, held under the authorization of a premises licence issued under the Licensing Act 2003.
- 2.0 Members of the Licensing Committee and Ward Members of the surrounding area have been notified of the proposed changes.

**Recommendations**

- 3.0 Members are requested to note the summary of changes to the 2013 event and to note that a further report will be brought back before the Licensing Committee in July or August 2013 to inform Members of the final arrangements and agency comments.

## **1.0 Purpose of this Report**

- 1.1 To advise Members of the arrangements for the 2013 Leeds Festival to be held at Bramham Park between the 23<sup>rd</sup> and 25<sup>th</sup> August 2013.
- 1.2 To advise Members and the responsible authorities, that the promoter, Mr Melvin Benn of Festival Republic Limited has provided a schedule of changes to be made to the 2013 event. A copy of the same may be found at Appendix A of this report.
- 1.3 Mr Benn the event promoter will be in attendance at the meeting to present the schedule and provide further information as required.

## **2.0 History of Premises**

- 2.1 The premises licence for Leeds Festival was considered and approved by the members of the Licensing Committee on the 28 April 2006.
- 2.2 The Licence is held for Bramham Park and allows the Festival to take place every August Bank Holiday.
- 2.3 Members resolved to grant the application as requested and accepted the applicants offer to include the following additional three conditions:
  - 1) There shall be an Event Management Plan which incorporates the operating schedule submitted to the licensing authority at least 6 months prior to the Festival each year.
  - 2) The Event Management Plan and any revisions must be approved by the Licensing Authority prior to the Festival.
  - 3) The premises licence holder shall comply with the terms and requirements of the Event Management Plan each year.
- 2.4 In addition the Committee reserved the right to determine how the final amended Event Management Plan for the Festival should be agreed with the facility for the final plan to be agreed by the Committee or officers under delegated authority.
- 2.5 A variation application to increase the capacity of the site from 69,999 to 89,999 implemented at 5,000 per year was made in December 2010. The application received no representations from responsible authorities or interested parties and was deemed granted on the 10 January 2011.
- 2.6 The variation was reported to Members at the Licensing Committee meeting on the 15 February 2011 where it was confirmed that the 5,000 a year increase would be agreed with the responsible authorities on an annual basis and become part of the Event Management Plan, which in turn would be considered by the Licensing Committee prior to the start of the event. Members agreed to note the report.
- 2.7 The 2011 event was authorized with a capacity of 74,999 persons, although the festival did not reach full capacity over the weekend.

2.8 The 2012 event was authorized with a capacity of 79,999 persons and once again did not achieve full capacity.

2.9 Members of the Licensing Committee were provided with a briefing note on the outcome of the debrief from the 2012 event in January 2013 which indicated that the responsible authorities were broadly satisfied with the running of the event.

### **3.0 Main Issues**

3.1 The draft Event Management Plan for the 2013 event was received by the licensing authority and responsible authorities on the 1<sup>st</sup> February 2013. As in previous years a copy of the Summary of Changes from the 2012 event was circulated to members of the Licensing Committee and Ward Members of the constituencies surrounding the event site.

3.2 Members attention is drawn to the capacity of the site which will increase to 84,999 for 2013. Whilst the increase of 15,000 since 2010 has not been tested, consultation with the responsible authorities suggests that there would be no objection to this capacity provided that the site facilities and supporting infrastructures were adequate to support this.

3.3 The first multi- agency meeting was held on the 11 February 2013 and will continue on a bi-monthly basis until the event.

### **4.0 Corporate Considerations**

#### **4.1 Consultation and Engagement**

4.1.1 The application for a premises licence considered in 2006 underwent the full 28 day consultation process including a newspaper advertisement and public notices displayed around the site for the required 28 day period and full liaison with the Ward Members and responsible authorities. Mr. Benn continues to consult with community representatives through the Parish Councils and local residents on all aspects of the impact of the event.

#### **4.2 Equality and Diversity/Cohesion and Integration**

4.2.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

#### **4.3 Council Policies and City Priorities**

4.3.1 The application was granted in 2006 with regard to the Council's Licensing Act 2003 Statement of Licensing Policy, and the event will operate in accordance with the licensing objectives as set out in the current Statement of Licensing Policy 2011-2013.

#### **4.4 Resources and Value for Money**

- 4.4.1 There are no resource implications to the licensing authority. The premises licence is subject to an annual maintenance fee as prescribed under the Licensing Act 2003.

#### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 There are no legal implications known to the Council.

#### **4.6 Risk Management**

- 4.6.1 Preparation for the event is subject to a number of multi-agency meetings.
- 4.6.2 Any matters arising during the planning of the 2013 event having an implication on the premises licence and objectives of the Licensing Act will be brought back before the Licensing Committee.

#### **5.0 Conclusions**

- 5.1 This report presents the summary of changes to the Leeds Festival 2013 Event Management Plan in accordance with the promoter's plans to identify and carry out improvements to the event year on year and to accommodate the increase of capacity to the site.

#### **6.0 Recommendations**

- 6.1 Members are requested to note the summary of changes to the 2013 event and to note that a further report will be brought back before the Licensing Committee in July or August 2013 to inform Members of the final arrangements and agency comments.

#### **7.0 Appendices**

- 7.1 Appendix A – Summary of Changes

#### **8.0 Background Papers**

Leeds Festival Event Management Plan (draft 1) - Available from the report author